

**MINUTES OF THE SPECIAL MEETING OF THE BOARD OF DIRECTORS
OF THE INDIAN WELLS VALLEY AIRPORT DISTRICT
AUGUST 5th, 2022 @ 9:00 AM (Held via Teleconference)**

1. CALL TO ORDER AND ROLL CALL

Jim Paris called the meeting to order at 9:00 AM. Present were: Jim Paris, Richard Bruce, Chip Holloway, Paul Valovich, General Manager Scott Seymour, Office Manager Demi Mace, Assistant General Manager Joseph Foster and by teleconference: Airport District Counsel Scott Nave

2. PLEDGE OF ALLEGIANCE TO THE FLAG WAS LED BY DIRECTOR HOLLOWAY

3. CONSENT CALENDAR:

- A. APPROVAL OF MINUTES OF THE REGULAR BOARD MEETING 5-27-22 AND 6-30-22
WAIVE FURTHER READING OF MINUTES**
- B. APPROVAL/RATIFICATION OF PAYMENT REGISTER FOR MAY- JUNE 2022**
- C. APPROVAL/RATIFICATION: UNION CREDIT CARD STATEMENTS MAY – JUNE 2022**

Motion was made

TO ACCEPT CONSENT CLANEDAR

Motion was passed by roll call vote: 4 ayes

4. BUSINESS ITEMS:

A. DISCUSSION/APPROVAL: FY 22-23 BUDGET

- Director Paris explains that the finance and personnel committee will recommend to the board that they approve the FY 22-23 budget with the exception of line item 51131 which are electrical expenses that we expect to see higher costs in due to Southern California Edison raising prices. Director Valovich mentions that all expenses seem to have a significant increase from last year, this is due to inflation of prices in many different expense categories.

Motion was made

TO APPROVE THE FY 22-23

Motion was passed by roll call vote: 4 ayes

B. DISCUSSION/APPROVAL: RESOLUTION AMENDING CONFLICT OF INTEREST CODE

- Scott Nave explains that every two years the district is expected to review its conflict of interest code and the county sends us a notice to remind us of this. At that point we make sure we have the appropriate employee positions designated, last year we added the

assistant general manager job title and because that person makes major decisions for the district, they will need to file a form 700 and therefore need to be listed in the conflict of interest code.

Motion was made

TO APPROVE THE RESOLUTION AMENDING CONFLICT OF INTEREST CODE

Motion was passed by roll call vote: 4 ayes

C. DISCUSSION/APPROVAL: RESOLUTION AMENDING ADMINISTRATION CODE TO INCLUDE ALL FEDERAL HOLIDAYS

-Scott Nave explains that he was asked to create a resolution to the admin code to recognize all federally recognized holidays as paid days off.

Motion was made

TO APPROVE THE RESOLUTION AMENDING ADMINISTRATION CODE TO INCLUDE ALL FEDERAL HOLIDAYS

Motion was passed by roll call vote: 4 ayes

D. APPROVAL OF AUDITORS ENGAGEMENT LETTER FOR FY 21-22 AUDIT

-The board approves the engagement with auditors, BHK, so long as costs do not exceed \$30k

Motion was made

TO ACCEPT THE AUDITORS ENGAGEMENT LETTER FOR FY 21-22

Motion was passed by roll call vote: 4 ayes

5. COMMITTEE REPORT:

6. PUBLIC COMMENT:

7. MANAGERS REPORT:

8. BOARD COMMENT ON ITEMS NOT ON THE AGENDA:

9. CLOSED SESSION:

10. DISTRICT COUNSEL:

11. ADJOURNMENT: TO ADJOURN THE MEETING AT 9:27AM

Approved at the November 18th, 2022 meeting of the board of directors of the Indian Wells Valley Airport District

A handwritten signature in cursive script that reads "Dennis Male". The signature is written in black ink and is positioned above a horizontal line.

Board Clerk: _____