

**MINUTES OF THE SPECIAL MEETING OF THE BOARD OF DIRECTORS  
OF THE INDIAN WELLS VALLEY AIRPORT DISTRICT  
September 7, 2018 @ 9:30 AM**

**1. CALL TO ORDER AND ROLL CALL**

Paul Valovich called the meeting to order at 9:30 am. Present were: Directors Paul Valovich, Russ Bates, Axel Alvarez, General Manager Scott Seymour, Assistant General Manager Nicole Hale, and District Counsel via conference Scott Nave.

**2. PLEDGE OF ALLEGIANCE TO THE FLAG WAS LED BY RUSS BATES.**

**3. CONSENT CALENDAR:**

- A. Approval of minutes of Regular Board Meeting of August 9, 2018 waive further reading of the minutes.**
- B. Approval/Ratification Of Payment Register for August 18**
- C. Approval/Ratification of Financial Reports:**

Motion was made by Director Bates, seconded by Director Alvarez

**TO APPROVE CONSENT CALENDAR ITEMS AS PRESENTED**

Motion was passed by voice vote: 3 ayes, 2 absent

**4. BUSINESS ITEMS:**

**A: DISCUSSION/APPROVAL: RESOLUTION 18-01 AUTHORIZING  
APPLICATION FOR AND ACCEPTANCE OF FAA GRANT PROJECT PERIMETER  
FENCE IMPROVEMENTS AS LISTED**

Seymour pointed out several areas of existing fence that need to be repaired/replaced as well as additional fence to enclose the remainder of airport property.

Motion was made by Director Alvarez, seconded by Director Bates

**TO APPROVE RESOLUTION 18-01 ITEMS AS PRESENTED**

Motion was passed by voice vote: 3 ayes, 2 absent

**5. COMMITTEE REPORT: None**

**6. MANAGERS REPORT:** Seymour reported that the military group had another successful event purchasing nearly 40,000 of jet fuel and are scheduled to return next year. There is a project in the big hangar for the next 4-6 weeks, tenants have placed their aircraft on the ramp and there will be no access during that time. The District is in the process of gathering information to build an ARFF garage which will be about

32'x60' on the South side of the fuel farm. The District will be purchasing the building and going out to bid on the construction portion. The new 5000 gallon Epic fuel truck has arrived, however it did not have air conditioning as required. Once that has been installed and all other repairs made, a representative will hold a training session on how to properly operate the truck. Hale noted that a personnel committee meeting needed to be scheduled to review the administration code on sick/vacation leave time.

**7. PUBLIC COMMENT:** None

**8. BOARD COMMENT:** Director Alvarez thanked the staff for putting in the time and effort with the recent military group. Director Bates questioned what the next project would be, Seymour advised that it would be the reconstruction of runway 10-28 in 2020.

**9. CLOSED SESSION:** None

**10. DISTRICT COUNSEL:** Nave advised the Board Members that they are required to have their ethics training complete by the end of the calendar year.

**11. ADJOURNMENT:**

Motion was made by Director Bates, seconded by Director Alvarez

**TO ADJOURN THE MEETING AT 10:07 AM**

Motion was passed by voice vote: 3 ayes, 2 absent