

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS
OF THE INDIAN WELLS VALLEY AIRPORT DISTRICT
JANUARY 8, 2015 @ 4:30**

1. CALL TO ORDER AND ROLL CALL

President Russ Bates called the meeting to order at 4:30 pm. Present were: Directors Russ Bates, Axel Alvarez, Jim Paris, Paul Valovich, Steve Morgan, General Manager Scott Seymour, Assistant General Manager Nicole Hale and District Counsel via conference Scott Nave.

2. PLEDGE OF ALLEGIANCE TO THE FLAG WAS LED BY DIRECTOR PARIS

3. CONSENT CALENDAR:

- A. Approval of minutes of regular board meeting of November 13, 2014 and waive further reading of the minutes.**
- B. Approval /Ratification Of Payment Register for Nov/Dec 2014**
- C. Approval/Ratification of Financial Reports: Oct/Nov 2014**

Motion was made by Director Morgan, seconded by Director Valovich
TO APPROVE CONSENT CALENDAR ITEMS AS PRESENTED
Motion was passed by voice vote: 5 ayes

4. BUSINESS ITEMS:

A. DISCUSSION/APPROVAL: MANAGER'S REVIEW

Motion was made by Director Morgan, seconded by Director Valovich
TO APPROVE A RAISE IN THE AMOUNT OF 10% OF THE CURRENT SALARY
Motion was passed by voice vote: 5 ayes

Motion was made by Director Morgan, seconded by Director Valovich
TO APPROVE PAYING SEYMOUR 429 HOURS OF COMP TIME EARNED PRIOR TO BECOMING GENERAL MANAGER AT HIS CURRENT PAY RATE
Motion was passed by voice vote: 5 ayes

Motion was made by Director Morgan, seconded by Director Valovich
TO APPROVE SEYMOUR AT 5 WEEKS VACATION A YEAR
Motion was passed by voice vote: 5 ayes

5. MANAGERS REPORT:

Seymour reported that the FAA approved the contract for the fuel facility and a notice to proceed was issued to GEMS Environmental on Dec 16, the contractor is now pulling the proper permits with the

County. The new start date is March 1, 2015. Filming since the last board meeting there has been 5 days totaling \$21,500. The District received a \$4,000 grant from the Kern County Board of Trade: this is for marketing. The webpage will be upgraded and we will make a promotional video for our film webpage. In April the group from Ft Campbell will be here for 20 days with 6 aircraft. The Categorical Exclusion for our next grant was submitted to the FAA on Dec 9th and the Grant application was submitted Dec 23rd. The Federal share of the grant is \$568,800 with the District's match of \$63,200. There will be 2 projects in this grant: the first being a rehabilitation of airfield markings and the second an access control improvement. Seymour and John Smith with Tartaglia have a meeting with the FAA to discuss the projects next week. The wildlife assessment has been complete and the District will not have to make a wildlife plan as they found very little activity.

6. COMMITTEE REPORT: The personnel committee met and discussed Seymour's accomplishments as well as a salary survey of similar airports. The committee recommends an 8% raise as well as paying an amount of 429 hours of comp time earned prior to becoming general manager.

7. PUBLIC COMMENT: None

8. BOARD COMMENT: Director Paris informed the Board that the East Kern Pollution Control has been working on a dust control plan that may affect the airport's grading during projects. Seymour agreed to look into, but stated that the District has been exempt from such items in the past. Director Bates suggested we look into getting exclusion zones for all of the airport's runways to avoid future issues. Director Alvarez requested that the District use the existing mailing list more frequently to inform customers of runway closures and happenings around the field. Director Morgan would like to be updated and continue to pursue gathering more information about the airports history and the capital improvement plan for the airports future. Seymour informed him that he would have more information at the next meeting and it is in the works to do so under future AIP grants. Director Valovich noted that he had been following the UAS progress and stated he does not support the idea of hosting it at the airport.

9. CLOSED SESSION: The Board conducted a review of the General Manager's performance: no action taken

10. DISTRICT COUNSEL: None

11. ADJOURNMENT:

Motion was made by Director Paris, seconded by Director Valovich

TO ADJOURN THE MEETING AT 5:15 PM

Motion was passed by voice vote: 5 ayes