

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS  
OF THE INDIAN WELLS VALLEY AIRPORT DISTRICT  
September 12, 2013**

**1. CALL TO ORDER AND ROLL CALL**

President Russ Bates called the meeting to order at 4:30 pm. Present were: Directors Russ Bates, Jim Paris, Axel Alvarez, Paul Valovich, Steve Morgan, Assistant General Manager Nicole Hale and District Counsel Scott Nave.

**2. PLEDGE OF ALLEGIANCE TO THE FLAG WAS LED BY DIRECTOR ALVAREZ**

**3. CONSENT CALENDAR:**

- A. **Approval of minutes of special meeting of July 18, 2013 and Finance Committee meeting of August 23, 2013 and waive further reading of the minutes.**
- B. **Approval/Ratification of Payment Register for July/August 2013**
- C. **Approval/Ratification of Financial Reports: June/July 2013**

Motion was made by Director Paris, seconded by Director Valovich

**TO APPROVE CONSENT CALENDAR ITEMS AS PRESENTED**

Motion was passed by voice vote: 5 ayes, 0 absent

**4. BUSINESS ITEMS:**

**A. DISCUSSION/APPROVAL: IPKeys SOW**

Director Bates gave a brief explanation of their finance committee meeting where Bruce and his company would be helping with the upcoming workload with UAS efforts.

Director Alvarez asked about the section regarding security clearance. Bruce confirmed he currently held one and everyone on his team would have one at his own expense.

Director Alvarez inquired about the total cost per hour break down and if the amount included travel. The Board agreed it was a reasonable rate, but a clause needed to be added to cover reimbursable travel expenses not to exceed government rates approved by Scott Seymour.

Director Morgan asked if this could lead to working relationships with the City of Ridgecrest. Director Bates said that this was a task the consulting company would be able to handle.

Motion was made by Director Morgan, seconded by Director Valovich

**TO APPROVE IPKeys SOW WITH THE AMENDED REVISIONS MADE  
REGARDING TRAVEL EXPENSES NOT TO EXCEED GOVERNMENT RATES**

Motion was passed by voice vote: 5 ayes, 0 absent

**5. MANAGERS REPORT:** Nicole reported that SkyWest had 443 enplanements for July and 406 for August. There were 2 days of filming in August with 6 days scheduled for this month. The RAF exercise went well and staff did an excellent job supporting them in their around the

clock operations. The District sold almost 100,000 gallons of jet fuel. They will return for 2 weeks with 2 aircraft in February. The Army will return in January for 2 weeks with 10 helicopters. Work is in progress cleaning up the hangar recently purchased from Kunkle and negotiations are in the works for a tenant. 100LL sales have increased due to Farris Aviation. Tim is working really hard all day with about 15 students. Axel was praised for his performance in the parade.

**6. COMMITTEE REPORT:**

**7. PUBLIC COMMENT:**

**8. BOARD COMMENT:** Director Bates informed the Board Eileen wasn't able to attend the meeting, but will be sending an email update. Director Alvarez thanked Scott for lowering the gas prices for the weekend and mentioned receipts were not printing. Director Morgan mentioned the symposium is being held on a Wed/Thurs and someone from the District needs to be present. He also requested a copy of the most recent audit. Director Valovich congratulated Steve Morgan on being on city council.

**9. CLOSED SESSION:**

**10. DISTRICT COUNSEL:** None

**11. ADJOURNMENT:**

Motion was made by Director Paris, seconded by Director Valovich

**TO ADJOURN THE MEETING AT 5:15 PM**

Motion was passed by voice vote: 5 ayes, 0 absent