

**MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS  
OF THE INDIAN WELLS VALLEY AIRPORT DISTRICT  
LEASE COMMITTEE MEETING  
January 16, 2013**

**1. CALL TO ORDER**

Director Paris called the meeting to order at 4:30 pm. Present were: Directors Jim Paris, Steve Morgan, General Manager Scott Seymour, and Assistant General Manager Nicole Hale.

**2. REVIEW AND RECOMMENDATION: DISTRICT HANGAR POLICY**

It has been brought to the attention of the District that there is not a current hangar policy beyond the month to month lease agreements between tenants. The District is currently researching policies and procedures to draft a document that best suits our airport. Some of the ideas brought to discussion were: a tenant has to have a registered airworthy aircraft to store in the hangar with exceptions being made to buying and selling and building, certified vs experimental, allowing co leasing, not allowing subleasing, maintaining insurance and fire safety, an application fee and deposit to be placed on the waiting list, current tenants will be grandfathered in and new policy will be applied to future tenants, as well as other general policies and procedures. Along with drafting a hangar policy will be a waiting list application as well as waiting list policy.

**3. REVIEW AND RECOMMENDATION: SKYWEST LEASE**

The existing lease between the District and SkyWest was reviewed and discovered it has not been updated in a long time. The committee will be reviewing the lease and researching other airports with similar accommodation to bring the lease to a more accurate agreement. Seymour will be in contact with SkyWest representatives to notify them that their lease is currently under review and that they will be presented with an updated copy soon.

**4. PUBLIC COMMENT:** Mike Wright was in attendance and expressed that he felt building certified and experimental aircraft be treated under the same guidelines. That co-leasing was commonly practiced while sub leasing was not acceptable. He also shared that it would be helpful to list the sizes of hangars available and have the potential to shuffle tenants to accommodate larger aircraft when necessary.

**5. COMMITTEE COMMENT:** The committee would like to present their ideas to the board and schedule another meeting to come up with a draft to present to board and public.

**6. ADJOURNMENT**

The meeting was adjourned at 5:43 PM